

AFLA
200 W. 34th Ave. #685
Anchorage, AK 99503
aflaalaska@gmail.com
www.aflaalaska.org



The AFLA Board will meet **Thursday evening, October 6th at 7pm** over Zoom.

Join Zoom Meeting

<https://asdk12.zoom.us/j/3161051058>

Meeting ID: 316 105 1058

Passcode: AFLA2022

In Attendance: William Kimball, Charles Beattie, Catherine Freeman, Hiroko Harada, Sasha Ringgenberg

~~Public comment~~

Officer Reports

- President, Sasha Ringgenberg: in process of getting awards delivered to recipients. Still waiting for Brandon Locke to be involved with ASD communication.
- Post-President, Catherine Freeman: will discuss committee work later in meeting
- President-Elect, Hiroko Harada
- Treasurer, William Kimball: \$3815.42 Bill paid to Talkeetna Alaska Lodge for conference catering.
- Secretary, Michele Whaley
- Vice-President, Southcentral, Kristin Dahl
- Vice-President, Interior, Svetlana Nuss
- Vice-President, Southeast, Jennifer Kelly
- PNCFL Representative, Betsy Paskvan-Watson
- Webmaster, Charles Beattie

Agenda items:

- Reviewing and approving the minutes from the September 27th Board meeting (*attached to reminder email*):

AFLA
200 W. 34th Ave. #685
Anchorage, AK 99503
aflaalaska@gmail.com
www.aflaalaska.org

- Minutes adopted with two amendments and sent to Webmaster Charles Beattie for posting to the website.

Old Business

- Review post-conference feedback from survey. (*attached to reminder email*):
 - Recommend Betsy Paskvan-Watson for PNCFL virtual conference.
- Review of AFLA [constitution and bylaws](#) in preparation for new Board members.
 - President Sasha Ringgenberg recommended working together in a more professional way and separating AFLA communication from work email and using more guidance from founding documents for delegating tasks.
 - Webmaster Charles Beattie recommended adding more at-large positions for the organization. He also observed that it might be helpful to create onboarding documents and policies for new members. He recommends that all current members reflect on their current role and create a description of clear tasks for that position of responsibility. He also remarks that the incoming President, Hiroko Harada, should nominate a secretary.
 - Past-President Catherine Freeman commented on all the additional work she put into her time in the organization during her own two-year tenure. She also commented that the memberships database should be accessible to all board members, not just the president. She recommends that a file with a timeline and tasks be shared with each new member.
- Review request for funding by past Alaska Teacher of the Year for 2022 ACTFL Conference (added agenda item, attached to reminder email)
 - This year's conference did not make a profit, so this year's President will not be attending ACTFL. The Board voted no on the request as written. The Board moved to offer Carla Swick a fully-funded Mini-Grant of \$250 as a consolation.
- Committee report: Past-president Catherine Freeman, Treasurer Will Kimball and VP Southcentral Kristin Dahl are researching ways to work towards a confidential, secure email communication system for sharing documents and communications.
 - Past-President Catherin Freeman shared committee progress towards moving to using Wild Apricot. She shared a presentation about the basic

AFLA
200 W. 34th Ave. #685
Anchorage, AK 99503
aflaalaska@gmail.com
www.aflaalaska.org

features of Wild Apricot. She recommended Wild Apricot to the Board. This site would enable AFLA to manage the conference registration, database management, website design and invoices and payments and email communication under one umbrella. Several administrators would be able to work together with Wild Apricot on treasurer, webmaster and president duties. The Board voted to move forward with a personal account provided with three administrator roles and a two-year commitment. This would cost \$40.80 monthly, totaling \$979.20.

New Business

- President-Elect Hiroko Harada- discussion of new year
 - Dr. Harada presented some preliminary ideas for 2023 conference planning. She would like to locate the conference at UAA. She had questions about some of the information in the timeline. She requested a list of vendors to contact in preparation for the 2023 conference. She is interested in using Cuddy Hall and other UAA room fees. Proposed dates for next year- September 29th-October 1.
- Discussion of PNCFL dues- tabled for next time
- Next meeting date: November 1- President-Elect Hiroko Harada and President Sasha Ringgenberg will conduct a joint meeting to transfer to new leadership on the 2022-2023 AFLA Board. Invitations should go out to new Board members (Amanda Edgar, Steven Shannon, Carla Swick)

Public comment

Executive Session

Adjournment time: 8:46pm