

AFLA  
200 W. 34<sup>th</sup> Ave. #685  
Anchorage, AK 99503  
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[www.aflaalaska.org](http://www.aflaalaska.org)



AFLA Board meeting **Tuesday evening, September 27th at 7pm** over Zoom.

Present: Sasha Ringgenberg, Jennifer Kelly, Will Kimball, Charles Beattie, Charles Beattie, Kristin Dahl, Hiroko Harada

**Agenda** Charles moved to approve the agenda. Will seconded. Approved unanimously.

**Minutes** Hiroko moved to approve the minutes from the AFLA Conference Business meeting, contingent upon amending the minutes to include elected officials' regions or school names. Seconded by Charles. After discussion, approved unanimously.

**Conference related expenses**

\$1500 for Caribou Room rental

\$56.67 x 35 for dinner catering

\$19 x 35 for box lunch (to be checked for 35 instead of 50 participants)

\$18 x 35 for brunch (to be checked for 35 instead of 50 participants)

\$391.50 for transportation and lodging expenses for Rick Beck (reimbursed to Sasha)

\$500.00 to Leslie Grahn keynote

\$319.15 to Rick Beck for airfare

\$61.73 reimbursed to Kristin for hospitality

\$500 honorarium was refused by Rick Beck, as a contribution to AFLA. Will sent a thank you to him.

**Treasurer's Report** Will reported theft of \$6289.40 through checks fraudulently requested. He has filed a fraud report and hoping for resolution within 60-90 days.

\$8993.29 is currently in our account, with one outstanding check for \$500.00 from PNCFL.

Sasha moved to create a committee to work towards a confidential, secure email communication system for sharing documents and communications. Jennie seconded.

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Discussion: Wild Apricot may be a good way to go to help protect us. Suggestion to have the Treasurer double check before drafting any checks.

Bylaws require large sums to be dealt with by the board. Another safeguard would be to restructure communication and the way documents are created and shared. Documents in the cloud are not currently protected. Approved unanimously.

Will and Catherine volunteered for the communications committee.

Coffee and snacks for hospitality for the conference.

Tabled until the next meeting:

- Review post-conference feedback from survey.
- Review of AFLA bylaws in preparation for new Board members.
- Review request for funding by Carla Swick, past Alaska Teacher of the Year for 2022 ACTFL Conference (added agenda item)

Meeting adjourned at 8:01 P.M.

Next meeting scheduled for 7:00 P.M. on Thursday, Oct 6, 2022